

## What is the Minnesota Uniform Certification Program?

The MnUCP oversees the certification of all firms in the Minnesota DBE Program. The MnUCP offers a one-stop shop for obtaining statewide DBE certification by allowing completion of a single application with any one of the following certifying member agencies:

- MnDOT
- Metropolitan Council
- Metropolitan Airports Commission
- City of Minneapolis

## Where can I get more information?

- For information about the Office of Civil Rights go to [www.dot.state.mn.us/civilrights](http://www.dot.state.mn.us/civilrights)
- For information about becoming a certified DBE go to [www.mnucp.org/](http://www.mnucp.org/)
- For DBE Program regulations Title 49 of the Code of Federal Regulations (C.F.R.), Part 26, go to <http://ecfr.gpo.gov>

## Additional Opportunities

### DBE Business Development

Certified DBE firms interested in working on MnDOT projects are invited to participate in MnDOT's business development activities. These activities include training on critical business functions (e.g.) bidding and estimating, strategic planning, marketing and accounting.

### Small Business Opportunities

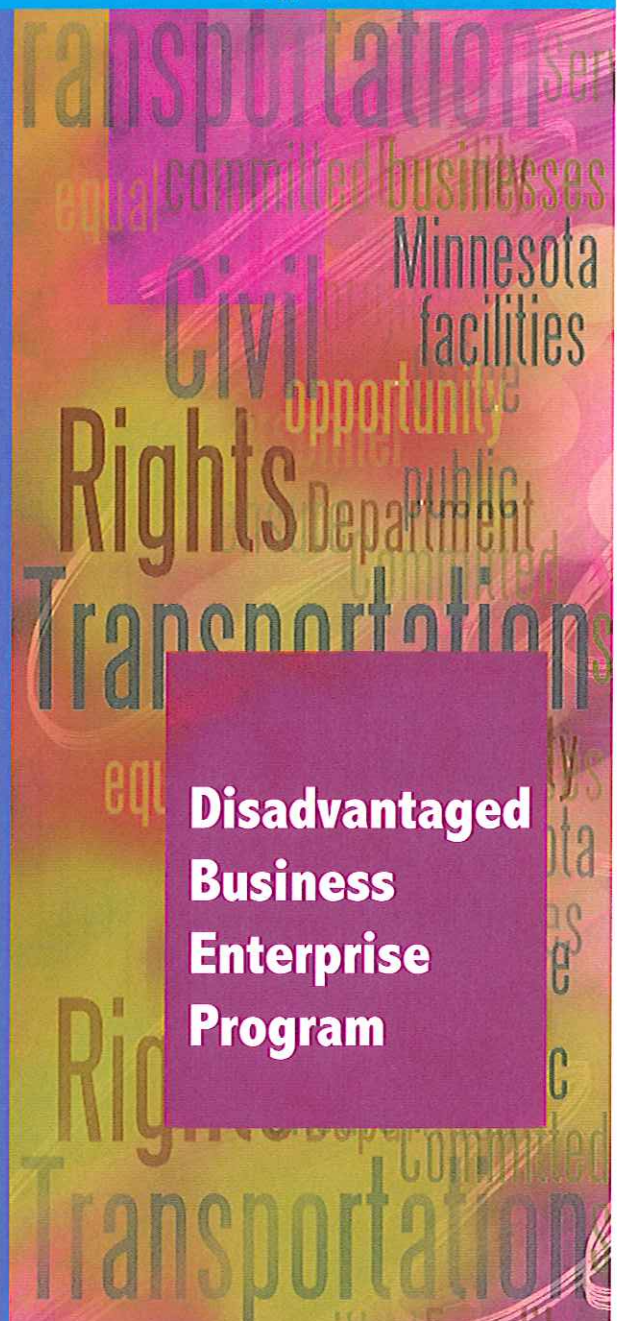
The DBE Program is working to increase the participation of small businesses in federally funded contracts. These efforts include strategic mandatory subcontracting, unbundling scopes of work and identifying prime contracts that are of a size that small businesses (including DBEs) can reasonably perform.

**MnDOT Office of Civil Rights**  
**Transportation Building**  
**395 John Ireland Blvd**  
**Saint Paul, MN 55155**

**651.366.3073**  
**651.366.3129 (Fax)**

**[www.mndot.gov/civilrights](http://www.mndot.gov/civilrights)**

To request this document in an alternative format, please contact the Affirmative Action Office at 651-366-4718 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an email to [ADArequest.dot@state.mn.us](mailto:ADArequest.dot@state.mn.us).





### MnDOT Office of Civil Rights

The Minnesota Department of Transportation and the MnDOT Office of Civil Rights are committed to ensuring equal opportunities for all businesses and personnel on MnDOT projects. Office of Civil Rights programs and services are available to assist and enhance Minnesota's workforce diversity.

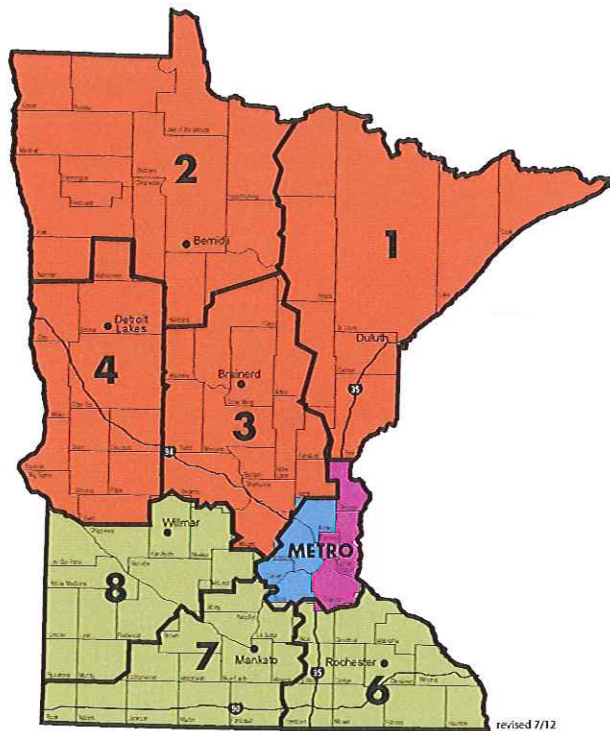
These programs and services include:

- Business Development Program
- Disadvantaged Business Enterprise Program
- Title VII Equal Employment Opportunity Program
- Federal On-the-Job Training Program
- Title VI Civil Rights Act Program
- Veterans Small Business Program

### What is the Disadvantaged Business Enterprise Program?

The DBE Program was established by the federal government to ensure women-and minority-owned businesses have the opportunity to participate in contracts financed in whole or in part by the U.S. Department of Transportation.

DBE specialists are assigned to regions across the state. Contact information for DBE specialist's are listed below by region.



### How is the DBE Program managed at MnDOT?

The MnDOT Office of Civil Rights administers the DBE Program and sets goals for DBE participation on applicable MnDOT contracts. The participation goal is a percentage of the contract that is targeted for certified DBE firms to perform on the project. The DBE participation goal considers the location, scope of work to be performed and availability of DBE firms. To achieve the DBE participation goal, prime contractors must either meet the DBE participation goal or make good faith efforts to obtain the goal.

Please note, not all projects are required to have DBE goals. Smaller projects do not have a DBE participation goal and are considered race-gender neutral contracts.

### What are the requirements to become a Certified DBE?

In order to become a certified DBE, a firm must be 51 percent owned and controlled by a socially and economically disadvantaged individual. Generally, socially and economically disadvantaged individuals mean women and specific minority groups; however, some exceptions do apply. Additional DBE certification criteria include:

- Firm must be a for-profit, small business meeting SBA size standards
- Qualified owner(s) must have a personal net worth that does not exceed \$1.32 million
- Qualified owner(s) must be a U.S. citizen or lawful permanent resident

More information about the DBE program eligibility requirements can be found at [www.mndot.gov/civilrights/certification.html](http://www.mndot.gov/civilrights/certification.html).